



**The Rural Municipality of York**

**Request for Quotation**

**RFQ#YM2026-01**

**Renovations of Bathroom**

**To make wheelchair accessible**

**At the York Community Centre**

**669 RTE 25 York**

**Opening date: April 20th, 2026**

**Closing date: May 5th, 2026**

**2:00pm**

## **1.Information to Bidders**

### **1.1-Scope of Quotation**

The Rural Municipality of York is requesting quotations from experienced bidders to renovate a bathroom to a wheelchair accessible bathroom

### **1.2-Questions and Clarifications**

Any modifications to the document will be in the form of an addendum which will be provided on the website at least twenty-four (24) hours prior to the closing date. No changes will be made during the final twenty-four (24) hours.

### **1.3-Delivery and Closing Date for the Request for Quotation**

Any change notices, appendices and addenda issued for the Request for Quotation shall be considered part of this proposal document.

The Request for Quotation **Schedule A and Scope of Work** can be emailed to [cao@yorkpei.ca](mailto:cao@yorkpei.ca) with the tender number in the subject line of the email or submitted in a sealed envelope clearly marked with the tender name, number and to the attention of Natalie Lewis to the:

**The Rural Municipality of York**

**669 RTE 25**

**York, C0A 1P0**

## **1.4-Selection Process**

The Municipality will not necessarily accept the lowest price. Each RFQ will be evaluated by the Municipality to determine the degree to which it responds to the requirements as set out in this document.

### **References**

Provide two (2) references including their name, phone number, and email address

### **Timeline**

Conformance of the project timeline to the requirements of the Municipality. Project deadline is June 30<sup>th</sup>, 2026

## **1.5 -Rejection of Tenders**

The Municipality reserves the right to reject and and/or all the RFQ's received. The Municipality is not under any obligation to award a contract and reserves the right to terminate the Request for Quotation at any time for any reason, and to withdraw from discussions with all or any of the bidders who have responded. The receipt and opening of the Request for Quotation does not constitute acceptance of any Request for Quotation.

## **1.6-Reservation of Right**

Bidders will not have the right to change conditions, terms or prices of the Request for Quotation once the Request for Quotation has been submitted, nor shall the bidders have the right to withdraw a Request for Quotation once it has been processed through the official opening.

## **1.7-Indemnification and Insurance**

### **General Commercial Insurance**

Bidders shall, at his or her expense, obtain and keep in force during the term of this agreement, commercial General Liability Insurance satisfactory to the Municipality.

### **Worker's Compensation board (WCB):**

Certificate of insurance of employees and/or contractors to ensure all individuals working on the project have current Workers' Compensation Board Coverage.



## **Costing of Project:**

The project consists of renovating an existing bathroom to make wheelchair accessible.

It will consist of removing all current fixtures and flooring. And the walls as well if needed. Also, removing current door and framing to allow room to make it accessible for wheelchairs.

It will need to have a new toilet, wheelchair accessible vanity, ceiling fan, baby changing station and railings for the toilet. Also, we will need a paper towel rack and hand soap dispenser installed at the height for a wheelchair.

New dry wall will be needed on the walls. Along with priming and painting of the walls. Electrical work may be needed as well.

The expectation of the project is to meet the National Building Codes.

## **Bidders are required to provide the following in their responses:**

Cost of removing all the current fixtures and walls

Cost of each new fixture: vanity, toilet, railings, paper towel rack, ceiling fan and soap dispenser, white hollow core door with stainless steel toe kick

Cost of insulation, vapor barrier, drywall and paint

Cost of misc. supplies needed to complete the project (give brief description of the supplies that were used)

Any electrical work that was needed

Cost of waste removal

Labour cost

HST

Total of RFQ