

MINUTES

Special Council Meeting – Rural Municipality of York

Tuesday, Sept 23, 2025, 7:30 PM

Mayor Barb Vessey
Councillor Mark Ashley
Councillor Gordon Vessey
Councillor Darryl Lewis
Councillor Lyndon Doiron
Hall Manager Tina Vessey

Absent:
Councillor Kurt Jay

1. CALL TO ORDER @ 7:15 pm by Mayor Barb Vessey

2. APPROVAL OF THE AGENDA

Moved by Councillor Vessey and seconded by Councillor Doiron

***THAT* the Agenda be approved.**

2025-09-23-1 CARRIED UNANIMOUSLY

2.1. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 96 of the Municipalities Act A council member is in a conflict of interest if, in relation to a matter under consideration by the council, the member or a person closely connected to the member (a) has any pecuniary interest; (b) is a shareholder, officer, agent or director of a corporation or any other organization that has dealings or contracts with the municipality; or (c) is a party to dealings or a contract with the municipality, or is a member of a partnership that has dealings or a contract with the municipality.

DECLARATIONS: Councillor Lewis recused himself from Appointment of interim CAO as his spouse was under consideration.

3.2 CAO resignation

Holly Banfill resigned her position as our CAO effective September 18, 2025.

Mayor Vessey informed Council via text message on September 18th, that Holly had resigned, Councillor Lewis mentioned his wife, Natalie Lewis may be interested.

As we must have a CAO for our Community Council to operate, Mayor Vessey called a special council meeting to discuss hiring an interim CAO.

Council spoke with Natalie Lewis to outline the job requirements and determine if she wished to proceed. Ms Lewis was agreeable to the job requirements.

A resolution to hire Natalie Lewis as our interim CAO from September 23, 2025, until December 31, 2025 was moved by Councillor Vessey and seconded by Councillor Doiron

2025-09-23-2 CARRIED UNANIMOUSLY

4. Ongoing Business:

Our laptop needs to be replaced, and Mayor Vessey will work on getting some quotes for a new computer system.

The interim CAO is to present council with a report at each meeting to outline how she used her 7.5 hours each week. We will use this to determine any changes we may need to make to the job description, job requirements and salary before we post the permanent CAO position in January 2026.

Natalie was tasked to work on the Canada Community Building Fund (CCBF) application for projects that consists of upgrades to the York Community Hall grounds such as replacing the wheelchair ramp at the front door of the hall, repairing the asphalt surfaces at the front and back door of the hall and upgrades to the LED lighting. The aim of the project is to have more people of the community use the hall and benefit from all the upgrades.

2025-09-23-3 CARRIED UNANIMOUSLY

Next Meeting and Adjournment:

Next regular council meeting to be held at 7:30 pm Oct 14, 2025

Motion to adjourn

That the special council meeting held on September 23rd, 2025 be adjourned at 8:20 pm

Moved by Councillor Vessey, seconded by Councillor Ashley

2025-09-23-4 CARRIED UNANIMOUSLY

SIGNED: Barb Vessey, Mayor DATE: Sept 30th, 2025